

## AA Gates Matrix of Behavior Expectations

Settings	<b>P</b> ractice Respect	<b>A</b> ccept Responsibility	<b>W</b> ork Honestly	<b>S</b> afety Matters
<b>All Areas</b>  	-Use # 1 Voices -Treat others as you would like to be treated -Use equipment correctly with care -Appreciate other people's need for a quiet work environment <b>-We Will Not BULLY Others!</b>	-Listen to & follow adult's directions the first time  <b>-We Will Try to Help Students Who Are BULLIED!</b>	-Pay for all purchased items -Turn in all found items promptly -Be accurate about events you have witnessed -Make a choice to do the right thing (don't follow the crowd) <b>-We Will Try to Include Students Who Are Left Out!</b>	-Keep hands, feet, and objects to yourself -Use good self control -Report any harmful situations to an adult -Know the emergency exit plans <b>-If We Know That Somebody Is Being BULLIED, We Will Tell an Adult at School and an Adult at Home!</b>
<b>Classroom</b>  	-Raise hand -Treat others property with care -Use kind words and actions -Sit quietly -Use # 2 voices -Use appropriate tone -Listen actively -Follow directions -Use please and thank you	-Use self-control -Think before you speak or act (consider the consequences) -Arrive on time -Be prepared with materials -Return materials to their location -Keep materials intact -Take care of your belongings (neat and organized)	-Be truthful/answer truthfully -Do your own work -Have the courage to do the right thing	-Walk -Keep all furniture legs on the floor -Sit properly in your spot (seat or rug) -Keep aisles clear
<b>Hallway</b>  	-Use #2 Voices at hall lockers -Quiet feet/keep feet on the floor -Make straight and silent lines to the right as a class -Use silent greetings (wink, wave, smile) -Look at displays with eyes only -Use proper language	-Use reasonable time at bathroom/locker -Take care of your belongings (neat and organized) -Keep belongings to yourself (safe and secure) -Go straight to the place you are supposed to go	-Be truthful about behavior -Use/open your locker only	-Walk facing forward -Help/assist other students having difficulty in the hallway -Walk & stay on the right side -Walk one stair at a time, hold on to railing
<b>Bathroom</b>  	-Knock on stall -Give others privacy -Throw towels in garbage	-Take care of yourself in a timely manner -Keep the area clean -Flush toilet <b>-WASH HANDS</b> -Use only what you need (soap/paper) -Return to room/work promptly	-Report problems to an adult -Use only when necessary	-Keep water in the sink -Use soap properly -Report spills and messes
<b>Media Center</b>  	-Keep your personal space clean -Share equipment -Only access your network -Follow computer lab procedures -Look at displays with eyes only	-Return books on time -Return materials to their proper location -Obtain permission before printing -Log off computer when finished -Be gentle with computers and lab equipment	-Use approved websites only -Sign out all materials -Cite all references properly/claim only your words -Keep your username and password private	-Wait your turn-use patience -Keep your personal space clean -Ask for assistance if objects are out of reach

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Settings	Practice Respect	Accept Responsibility	Work Honestly	Safety Matters
<b>Cafeteria</b> 	<ul style="list-style-type: none"> <li>-Follow adult directions</li> <li>-Wait your turn in line</li> <li>-Touch and eat ONLY your own food</li> <li>-Use good eating manners (chewing with mouth closed, use a napkin to wipe face)</li> <li>-Be polite (use please and thank you)</li> <li>-Wait at table for signal to silently line up</li> </ul>	<ul style="list-style-type: none"> <li>-Be ready with your choice for lunch, have your lunch money ready</li> <li>-Keep your eating area clean</li> <li>-Return tray to appropriate area, and throw away trash with permission</li> <li>-Be silent when the signal is given</li> <li>-Use food appropriately</li> </ul>	<ul style="list-style-type: none"> <li>-Use your account wisely</li> <li>-Take only what you are buying</li> </ul>	<ul style="list-style-type: none"> <li>-Walk to your table</li> <li>-Put trash in trash cans</li> <li>-Clean up messes</li> <li>-Carry your tray with two hands</li> <li>-Stay in seat with two feet on the floor</li> </ul>
<b>Bus</b> 	<ul style="list-style-type: none"> <li>-Follow instructions from the bus driver</li> <li>-Be helpful to the driver</li> <li>-Use kind and polite words to others</li> </ul>	<ul style="list-style-type: none"> <li>-Close windows</li> <li>-Pick up trash</li> <li>-Take all belongings when you leave</li> <li>-Use appropriate volume when talking</li> <li>-Be at your stop on time</li> <li>-Know your route and destination</li> </ul>	<ul style="list-style-type: none"> <li>-Be truthful about your destination</li> <li>-Get on the correct bus</li> </ul>	<ul style="list-style-type: none"> <li>-Stay in seat</li> <li>-Sit with feet on floor, bottom on seat</li> <li>-Keep food and drinks in your book bag</li> <li>-Wait until the bus comes to a complete stop before standing</li> <li>-Wait for driver to indicate it is safe to cross the street</li> <li>-Keep body parts and objects inside the bus</li> <li>-Keep the aisle clear</li> </ul>
<b>School Grounds/ Playground</b> 	<ul style="list-style-type: none"> <li>-Be willing to include everyone</li> <li>-Be a good sport and play fair</li> <li>-Use positive talk</li> <li>-Keep it clean</li> </ul>	<ul style="list-style-type: none"> <li>-Line-up when you hear or see your teacher the 1<sup>st</sup> time</li> <li>-Dress appropriately</li> <li>-Take all belongings when you leave</li> </ul>	<ul style="list-style-type: none"> <li>-Ask to leave the playground only when necessary (nurse, bathroom)</li> <li>-Tell an adult if someone is hurt, sick, or in danger</li> </ul>	<ul style="list-style-type: none"> <li>-Walk on woodchips, equipment, and sidewalk</li> <li>-Walk bikes upon entering and leaving school property</li> <li>-Use equipment correctly</li> <li>-Leave broken equipment, woodchips, and nature alone</li> <li>-Inform adult of unsafe behavior or equipment</li> <li>-Keep a safe distance when others are using equipment</li> </ul>
<b>Assemblies Field Trips</b> 	<ul style="list-style-type: none"> <li>-Follow adult directions</li> <li>-Clap at the correct time</li> <li>-Be a positive participant</li> <li>-Sit silently during performances</li> <li>-Be an active listener</li> </ul>	<ul style="list-style-type: none"> <li>-Represent yourself, class, and school with pride</li> <li>-Exit the bleachers/seats using the aisles and walk carefully</li> <li>-Take all belongings with you when you leave</li> <li>-Take care of personal needs before arriving</li> </ul>	<ul style="list-style-type: none"> <li>-Return permission slips signed by an adult when they are due</li> </ul>	<ul style="list-style-type: none"> <li>-Stay in seat</li> <li>-Sit with feet on floor, bottom on the chair, body still</li> <li>-Stay with your group</li> <li>-Wait for adult signal to dismiss</li> </ul>
<b>Emergency Situations</b> 	<ul style="list-style-type: none"> <li>-Be absolutely silent</li> <li>-Follow directions of the adult in charge</li> </ul>	<ul style="list-style-type: none"> <li>-Listen and follow the teacher's directions the first time</li> </ul>	<ul style="list-style-type: none"> <li>-Tell an adult important information that could lead to harm or danger (tell not tattle)</li> </ul>	<ul style="list-style-type: none"> <li>-Walk in single file to designated area</li> <li>-Stay calm and still at designated area</li> <li>-Tell an adult if someone is hurt, sick, or in danger</li> </ul>

**0 Voice = Silence, 1 = Whisper Voice, 2 = Quiet Talking Voice, 3 = Playground Voice**