



PORT BYRON CENTRAL SCHOOL DISTRICT

Blueprint for Excellence

STRATEGIC PLAN

Table of Contents

Pg. 2: Introduction and Overview

Pg. 3: Mission/Vision/Core Values

Pg. 3: Priority Areas

Pg. 4-7: Action Plans

Pg. 8: Blueprint Committee
Members

Pg. 8: Accountability and
Implementation Plan

Port Byron Central School District

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DEAR MEMBERS OF THE PORT BYRON CSD COMMUNITY,

As you know, a couple of years ago community stakeholders dedicated significant time and great effort to collaborate and develop a strategic, long-term plan for the Port Byron Central School District. We are thrilled to provide you with an update on our ongoing efforts to maintain our commitment to excellence and progress within our district. As we continue our journey towards excellence, we have made revisions to our "Blueprint for Excellence" based on collaborative planning sessions with our district stakeholders.

The foundation of our updated plan remains rooted in the valuable feedback we gathered from our community. This revised plan serves as our guiding framework, facilitating our growth and dedication to excellence in every aspect of our work. It continues to be the cornerstone of our efforts, enabling us to foster stronger connections with each child and family while reinforcing our bonds as a school and community.

We are united in this collective effort and eagerly anticipate working alongside you as partners in our pursuit of becoming a benchmark school of excellence. Your ongoing feedback and unwavering support remain integral to the success of our district and the betterment of our students' educational experiences.

Thank you for your continued support of the Port Byron Central School District!

Sincerely,

Mike Jorgensen
Superintendent of Schools

Melinda Quanbeck
President, Board of Education

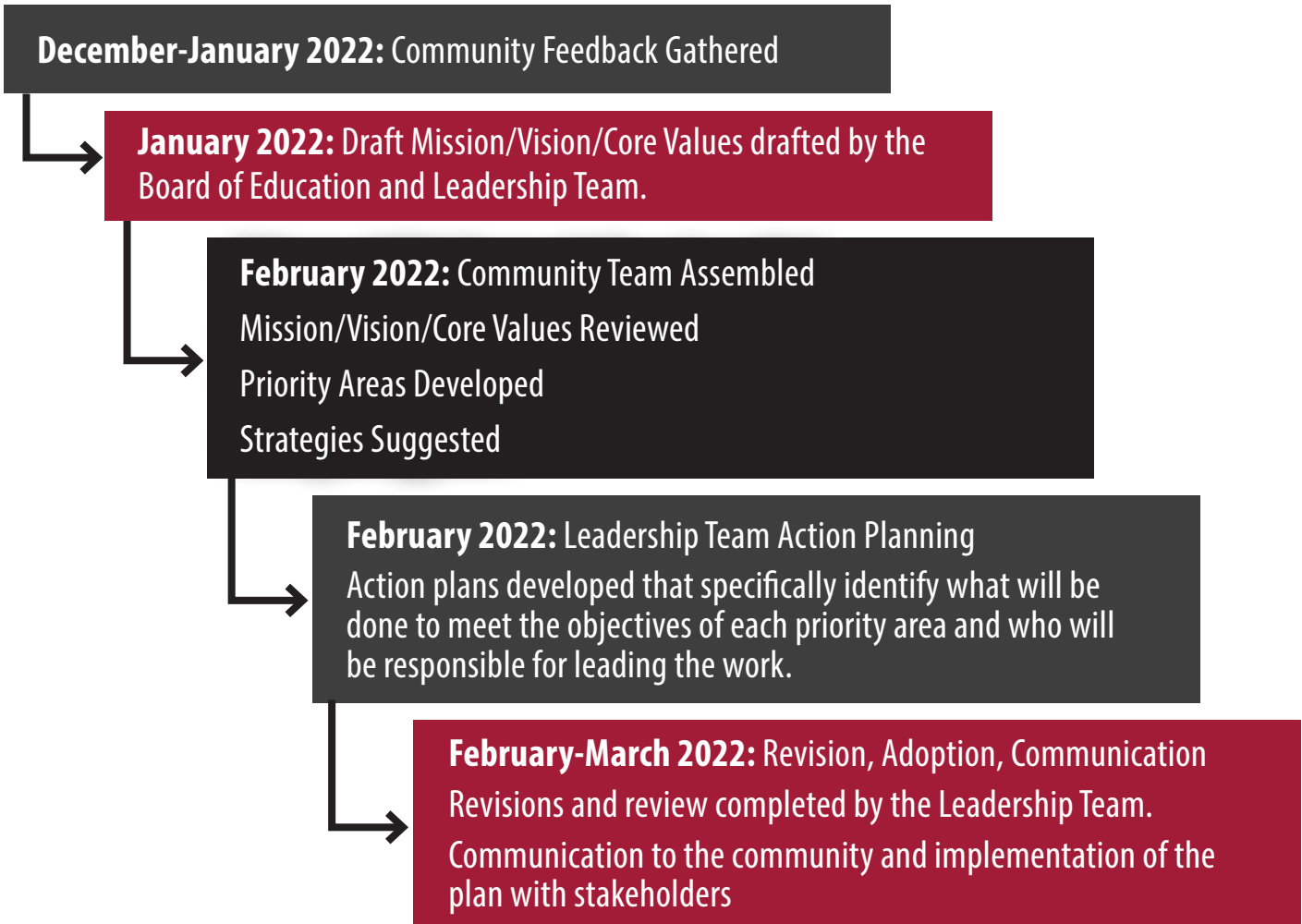


PROCESS INTRODUCTION AND OVERVIEW

Blueprint Planning is intended to:

- Involve all members of the school community and reflect their shared perspectives.
- Allow stakeholder representatives to review community feedback in order to clearly define the district’s mission, vision and core values.
- Engage a team in defining the priorities of the district and suggesting action steps to accomplish objectives.
- Facilitate action planning focused on identifying who, when and how the work will get done.
- Provide the district with a road map that is transparent, accountable and focused.
- Enable the district’s efforts to innovate, allocate resources and continuously grow in a coordinated, thoughtful and aligned manner.
- Be an iterative, evolving and ongoing process that builds from one year to the next while reflecting emerging needs and changing demands.

Steps in the Port Byron CSD Planning Process:





MISSION, VISION, CORE VALUES

Successful organizations clearly define their purpose, what they need to become in order to fulfill their purpose and how they operate or behave. These are commonly known as their mission, their vision and their core values.

Through the Blueprint Planning Process, the Port Byron CSD school community defined why we exist, what happens in the organization when we are working towards the mission and what behaviors should be evident from individuals and the organization as a whole.

MISSION The mission of the Port Byron CSD is to prepare each student for a future of fulfillment, purpose, and productive citizenship by providing educational experiences that address their individual interests, social emotional needs and academic goals.

VISION The Port Byron CSD will be a leading educational organization where students are excited to learn, innovation is cultivated, collaboration is fostered, and the community is engaged as an essential partner.

CORE VALUES

We believe that we can achieve our vision and accomplish our mission by making a commitment to:

1. Focus on the needs of students.
2. Provide care for our students, families, staff and community members.
3. Foster good citizenship in our students.
4. Cultivate an innovative, forward-thinking environment where creativity is embraced.
5. Demonstrate commitment to the success of every individual child's pathway.
6. Develop teamwork and collaborative opportunities.
7. Ensure that we are working with integrity and honesty.

PRIORITY AREAS

Based on community feedback and initial planning by the Board of Education and Leadership Team, the following areas were identified as priorities to be focused on in order to fulfill the mission of the district:

Engaging Experiences for All	We will provide diverse, engaging opportunities for all learners in order to promote growth, collaboration and creativity.
Student Opportunities	We will provide multiple real world student opportunities through research and development to complete the child as a whole, preparing them for post graduate life.
Organizational Shifts	We will create a flexible plan that addresses student enrollment issues and supports positive student experiences by maintaining a safe and financially responsible district.
Community Engagement	We will increase parent/community member involvement in school activities and strengthen our communication methods.



ACTION PLANS

The following plans have been developed in order to guide the actions the district takes in order to accomplish the objectives in each priority area. Each action step represents a strategy for meeting an objective. A timeframe has been established and the parties listed are primarily responsible for leading the work.

PRIORITY AREA 1: Engaging Experiences for All

Objective: We will provide diverse, engaging opportunities for all learners in order to promote growth, collaboration and creativity.

Action Steps	Who?	When?
<p>A. Curriculum Council continuously focuses on and discusses the following topics:</p> <ul style="list-style-type: none"> a. Engaging Tier 1 instruction b. Writing Continuum UPK-12 c. Project-Based Learning d. Designing cross-curricular projects and district wide activities 	<ul style="list-style-type: none"> • Director of Curriculum, Instruction, and Assessment • Teachers (UPK-12) • Building Administrators • Instructional Coaches 	Ongoing
<p>B. Continue to enhance AIS support and design additional opportunities for students (UPK-12) based on grade-appropriate data.</p> <ul style="list-style-type: none"> a. Implement updated RTI plan b. Restructure use of TA's/Aides c. Implement evidence based interventions and enrichment programs/strategies 	<ul style="list-style-type: none"> • Building Principals • Director of Special Programs • Director of Curriculum, Instruction, and Assessment • AIS Teachers • School Psychologist 	Fall 2023 - Fall 2025
<p>C. Design engaging and relevant electives for high school students utilizing staff strengths and student interests</p> <ul style="list-style-type: none"> a. Evaluate electives offered in 2023 - 2024 b. Begin to design new electives for 2024 - 2025 	<ul style="list-style-type: none"> • Jr.-Sr. High School Principal • Director of Curriculum, Instruction, and Assessment • HS Guidance Counselors • HS Teaching Staff 	Fall 2023 - Fall 2025
<p>D. Define and build multiple pathways and exit outcomes to meet the needs of all learners.</p> <ul style="list-style-type: none"> a. Enhance our partnership with CCC to engage students in career, college and workforce readiness. b. Create pathways for students aligned with CCC courses. 	<ul style="list-style-type: none"> • Jr.-Sr. High School Principal • Director of Curriculum, Instruction, and Assessment • HS Guidance Counselors • HS Teaching Staff 	Fall 2023 - Fall 2026



ACTION PLANS

PRIORITY AREA 1: *Engaging Experiences for All*

<p>E. Develop and strengthen literacy experiences for all students to develop a culture of reading.</p> <ul style="list-style-type: none"> a. Kick Back and Read Days b. Monthly DEAR Time c. UPK-6 Buddy Readers d. Panthers Love Reading Challenge e. Guest Readers invited into classrooms f. Read Across America / Reading Spirit Week g. Scholastic Book Fair 	<ul style="list-style-type: none"> • Building Principals • Director of Curriculum, Instruction and Assessment • Library Media Specialist 	Ongoing
<p>F. Design equitable STEM programming for students in grades UPK-12</p> <ul style="list-style-type: none"> a. Use the NYS Computer Science and Digital Fluency Learning Standards to create learning experiences for each grade level b. STEM Cart in circulation in the elementary building c. Incorporate more STEM activities in the Science Scope and Sequence in addition to Smithsonian Kits (LEGOS, Makey Makey) 	<ul style="list-style-type: none"> • Director of Curriculum, Instruction and Assessment • Library Media Specialist • BOCES Technology Integration Specialist • Building Administrators • Classroom Teachers 	Fall 2023 - Fall 2025

PRIORITY AREA 2: *Student Opportunities*

Objective: We will give all students the opportunity and tools necessary to achieve their greatest capabilities.

Action Steps	Who?	When?
<p>A. Provide students (UPK-12) with regular opportunities for career exploration opportunities.</p> <ul style="list-style-type: none"> a. Design a district plan defining college, career, and life ready benchmarks for all students b. Xello Implementation 	<ul style="list-style-type: none"> • Building Principals • Director of Curriculum, Instruction and Assessment • School Counselors 	Fall 2023 - Spring 2025
<p>B. Continue to strengthen planned in school/out of school experiences for all students UPK-12.</p> <ul style="list-style-type: none"> a. Align field trips to PBL units b. Design service projects for each grade level c. Align elementary field trips to units of study and increase exposure to STEM-related fields 	<ul style="list-style-type: none"> • Building Principals • Director of Curriculum, Instruction and Assessment 	Fall 2023 - Spring 2025
<p>C. Continue to investigate ways varsity coaches can supplement youth skill development within their specific sport</p> <ul style="list-style-type: none"> a. Design a youth skill building component for each sport offered at PB 	<ul style="list-style-type: none"> • Athletic Director • Coaching Staff 	Ongoing



ACTION PLANS

PRIORITY AREA 3: Organizational Shifts

Objective: We will create a flexible plan that addresses student enrollment issues and supports positive student experiences by maintaining a safe and financially responsible district.

Action Steps	Who	When
<p>A. Review and update the results of enrollment changes</p> <ul style="list-style-type: none"> a. Elementary programming <ul style="list-style-type: none"> i. Staffing ii. Academic programming b. Secondary programming <ul style="list-style-type: none"> i. Staffing ii. Pathways to graduation iii. Academic programming c. Transportation and Operations <ul style="list-style-type: none"> i. Bus Runs ii. Start/end times iii. Facilities iv. Technology v. Food service d. District Finances e. Schedule times to reshare with staff and allow time for questions 	<ul style="list-style-type: none"> • Superintendent of Schools • Assistant Superintendent of Schools 	<p>Fall 2023 - Fall 2025</p>
<p>B. Continue to enhance PR throughout the district</p> <ul style="list-style-type: none"> a. One-page flyer highlighting facts about our district b. Create an informational video about Port Byron c. Post pictures to show community what happens in and out of school 	<ul style="list-style-type: none"> • Director of Special Programs • CiTiBOCES PR Team 	<p>Fall 2023 - Spring 2024</p>
<p>C. Research best practices and develop plans to support transitioning students</p> <ul style="list-style-type: none"> a. Home to UPK b. 6th grade to 7th grade c. Students moving into the district d. Post Graduation 	<ul style="list-style-type: none"> • Director of Special Programs • Building Principals 	<p>Fall 2023 - Spring 2024</p>



ACTION PLANS

PRIORITY AREA 4: *Community Engagement*

Objective: We will increase parent/community member involvement in school activities and strengthen communication methods.

Action Steps	Who	When
<p>A. Schedule and participate in community events</p> <ul style="list-style-type: none"> a. Town Budget Meetings b. BOE Meetings c. Community Forums d. Monthly Digital Newsletter e. Weekly e-news Updates 	<ul style="list-style-type: none"> • Superintendent of Schools • President – Board of Education 	<p>Fall 2023 - Fall 2025</p>
<p>B. Develop a variety of strategies to enhance parent engagement (UPK-12)</p> <ul style="list-style-type: none"> a. Back to School Picnics b. Special Person’s Day c. BINGO Events d. Open House events e. PTA Membership f. Art Show g. Parent Square Posts d. STEM night 	<ul style="list-style-type: none"> • Building principals • Director of Special Programs 	<p>Ongoing</p>
<p>C. Evaluate and streamline communication methods</p> <ul style="list-style-type: none"> a. Continue to enhance use of ParentSquare b. Continue to enhance digital newsletter c. Weekly newsletters sent by all teachers 	<ul style="list-style-type: none"> • Administrative Team 	<p>Fall 2023 - Spring 2025</p>
<p>D. Collaborate with local businesses, organizations, and nonprofits to form partnerships.</p> <ul style="list-style-type: none"> a. Visits from businesses into the school b. Programs developed for students in coordination with businesses c. Align PBL projects with opportunities for community engagement 	<ul style="list-style-type: none"> • Administrative Team • Guidance Counselors • Elementary School Counselor 	<p>Fall 2023 - Fall 2025</p>



2023 BLUEPRINT TEAM

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 Carrie Bartolotta
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 Kim Brown
 Rachel Chenette
 Stacey Cummings
 Anne D'Agostino
 Todd Delaney
 Arin Elia

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 Paul Grella
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 Wenwei Hsu
 Peter Jarabek
 Mike Jorgensen
 Kimberly Kanuck
 Gregory Kehoe
 Gina Kilmer
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 Tracy Musso
 Katie Naples
 Nikki Newidomy
 Julie Petrosino
 Laura Purdy
 Mindy Quanbeck
 Chris Recckio
 Dawn Recckio
 Jennifer Roden

Corey Rooker
 Dr. Paul Ryan
 Jane Seamans
 Erica Sinicropi
 Peter Svitavsky
 Patty Tamburrino
 Ray Taylor
 Mitch Toleson
 Angie Usowski
 Joe Verdi
 Ben Vitale
 Korie Walsh

ACCOUNTABILITY & IMPLEMENTATION PLAN

What gets measured, gets done. It is important to stay focused on the work at hand and to hold each other accountable for achieving outcomes. In the spirit of transparency, diligence to the task at hand and sharing our progress as a team, the following schedule has been developed for regular reporting on progress in working towards objectives:

Timeframe	Activity	Who
January 2024	<ul style="list-style-type: none"> • Blueprint action steps updated and presented to the BOE 	<ul style="list-style-type: none"> • BOE • Superintendent • Leadership Team • Staff • Community Members
March 2024	<ul style="list-style-type: none"> • Blueprint updates provided to the BOE, community and staff 	<ul style="list-style-type: none"> • Superintendent • Leadership Team
May 2024	<ul style="list-style-type: none"> • Blueprint updates provided to the BOE, community and staff 	<ul style="list-style-type: none"> • Superintendent • Leadership Team
July 2024	<ul style="list-style-type: none"> • Review of action steps and updates as needed 	<ul style="list-style-type: none"> • Superintendent • Leadership Team
September 2024	<ul style="list-style-type: none"> • Blueprint action steps updated and presented to the BOE 	<ul style="list-style-type: none"> • BOE • Superintendent • Leadership Team • Staff • Community Members