

PORT BYRON CENTRAL SCHOOL DISTRICT
FUND RAISING REQUEST

Any and all fundraising efforts will be school sponsored and should not interfere with the school day. Fundraising efforts should not be request LESS than thirty (30) days in advance of start date.

TERMS and CONDITIONS:

ALL fundraising activities should:

1. Have approval prior to start date.
2. Not interfere with the school day.
3. Benefit the school sponsored organization.
4. Not duplicate another group's effort
5. Food items such as pies, candy bars, lollipops, etc., cannot be handed out until 30 minutes after the school day ends (HS-2:52 p.m., Elem-3:55 p.m.). **Orders only** may be placed during school hours.

Organization: _____
Representative: _____ Phone# _____
Date of fundraising: _____
Fundraising Item(s): _____
Purpose: _____
Target Audience; _____
Rationale: _____

As representative of the above organization, I understand and agree to the above rules.

Print Name: _____

Signed: _____

Approved: _____
Assistant Principal

Approved: _____
Business Officer

Copies: Applicant, Building Principal, Superintendent, Business Official, & Transportation Supervisor